

PORT LINCOLN GOLF CLUB MANAGEMENT MEETING MINUTES 1-5-17

PRESENT: Andrew Pascoe, Kees Mors, Carolyn Cocks, Deb Sykes, Andy Blacker, Elaine Pierik, Roger Nourse, Jason Verhees, Liz Weatherspoon

APOLOGIES: Heather Darley

The purpose of the meeting was to formulate a budget for capital expenditure for the current year keeping in mind the current Strategic Plan which was determined following an open meeting of interested members in July 2016. Results of the member survey conducted in 2015 were included in this process. A draft Strategic Plan was then e-mailed to members and copies available in the clubhouse for feedback before being finalised.

Several of the objectives of the Strategic Plan were implemented in 2016.

Roger Nourse handed out copies of 'Capital expenditure planning meeting May 1 2017'.

1. Committee members agreed to follow the suggested procedure for the meeting.

A. Review of current budget and the Club's financial position See sheet prepared by Roger and Elaine. Note: The \$43,000 in the bank includes moneys from all 4 accounts. The \$58,000 budgetted surplus does not include any capital funding. These 2 total to \$102,000. (Nor does it include a further approx. \$6,000 from Complete Personnel (incentive payment- Remote jobs Scheme) or \$9,100 from 7 X \$1300 for members leasing spots in the extension to Buggy shed 4). Employee entitlements would use \$3,000 and \$40,000 needs to put into Depreciation account leaving around \$59,000.

B. Review of essential expenditure related to the new dam and associated infrastructure and the borrowing costs for this work. The Committee has already decided to borrow \$275,000 for the new dam and associated infrastructure. This would be cost neutral as yearly savings in mains water costs will cover the loan repayments. (in future years with higher mains water costs this will be even more of an advantage).

C. and D. Identifies all potential capital projects with their indicative cost and determines priorities for expenditure.

Initially Committee brainstormed projects with costs which were written on the white board before discussion on whether to borrow to carry out particular project/s or to fund them ourselves. Those suggested for funding by the Club were prioritised.

Potential project	Cost	Priority
Seal car park ●	\$150K	
Cover the depreciation on machinery	\$40K	Already covered in A
Upgrade irrigation system – pipes, cables, pop-ups, joiners, ●●	\$247K	
Upgrading paths (14 th , 7 th , 11 th & possibly 18 th around dam)	\$8K	9
Lean-to at back of clubhouse (materials only, voluntary labour) plus entrance to Club from Highway	\$10K	5
Chairs in function end	\$8K	6
Function room art/decor/TV	\$4K	1
Air-lock at front entrance to function room	\$10K	7
Clubs for hire, pull buggies	\$4K	4
Replace members' end carpet with that removed from function end and replace tiles around bar to match those at function end	\$1.5K	3
Decking on course side of function room	\$25K	12
Buffet to replace tables holding books (drawers for books, cupboard space for mugs, tea, coffee etc) including power point	\$1.5K	2
R.V Park (hire consultant to formulate proposal to be put to District Development Assessment Panel to determine whether or not to proceed further)	\$2K	8
Replace bar glass washer	\$5K	10
Buggy shed 1 upgrade (replace roof etc.	\$12K	11

- There was a lot of discussion about whether or not funding this should be through a loan and maybe doing part closest to the clubhouse and part of the irrigation upgrade. In the end decided to do all of the irrigation from the reasons listed below.
- While \$247K (would cost approx. \$30K p.a.) may appear to be a lot to borrow the committee feels this would be the way to go for the following reasons:-
 - Currently over driest time of the year about 60% of Andy's time is spent dealing with irrigation and savings in time would allow him to do other things. Time saving will also occur because the new system can be monitored from off-site. Toro and Rainbird are both keen for us to be customers and so the price may be less than estimated
 - the system would allow more water to be placed on areas needing it and less on those which don't instead of the run from start to finish as currently happens i.e. more efficient watering
 - there is no guarantee that the Remote Jobs Scheme will continue forever and while we have these workers installing an upgraded system would be cheaper because they can help with this
 - if the Remote Jobs Scheme ceases we will lose the hours which Nathan Jones can put into irrigation at the moment
 - if we don't upgrade the irrigation system or only upgrade part of it we would need to replace at least some of hoses and sprinklers
 - pipes on fairways 14 and 15 need immediate replacement as now ineffective

Committee members to consider priorities between now and next meeting before finalising these.

2. Charges for use of kitchen Carolyn Cocks asked would we charge for things such as member's birthday lunches or member's functions or reduce the charge. Lots of discussion – decision was to charge for kitchen use which Caterers would pass on in their charges.
(for clarification: Prior to 2016 we charged \$250 for hire of the room, \$100 for hire of kitchen and \$80 for cleaning with members for half fees. From 2016 we charged a flat \$150 including use of kitchen and cleaning. Then we were responsible for cleaning the function room, removal of all rubbish, provision and cleaning of tea towels, detergents, dishwasher chemicals, gas and electricity. With the lease the lessee is responsible for all cleaning, tea towels, cleaning chemicals, gas, removal of rubbish. Hope this helps.)
3. Secretary to invite Joanna Ralph to the meeting on Monday 8th May with regards to grant applications.

MEETING CLOSED 9.40pm

NEXT MEETING MONDAY MAY 8TH AT 7.30pm IN THE CLUBROOMS