

**PORT LINCOLN GOLF CLUB MANAGEMENT COMMITTEE MINUTES 27-3-17 OF MEETING
HELD IN THE CLUBHOUSE AT 7.30pm**

President Andrew Pascoe welcomed Deb Sykes as a new committee member.

PRESENT: Andrew Pascoe, Carolyn Cocks, Jason Verhees, Elaine Pierik, Deb Sykes, Liz Weatherspoon

APOLOGIES: Roger Nourse, Andy Blacker

MINUTES OF PREVIOUS MEETING

Moved: L. Weatherspoon Seconded: C. Cocks Carried

BUSINESS ARISING

1. Extension buggy shed 4 Waiting for Andy Blacker to return before retaining wall can be built, then the rest can go ahead.
2. Signs for Gold (Brad Richards) and Silver (Andrew Pascoe) Sponsorship A. Pascoe will organise for these to be done.
3. Veranda lighting Waiting on availability of Mike Freeman.
4. North Shore Catering Agreement has been signed, keys to the back door (kitchen and clubhouse), inner kitchen door and front screen door have been handed over. Code for security has been arranged. Have already got 30 booked in for Wed. 29th. They have bought tables and kitchen bench addition from Port Lincoln Executive Catering.
5. Aussie Aluminium hole sponsorship P. Jukes is still trying to speak to Anna or Jim Papazoglov re this.
6. Whirlbird fan for bar storeroom Not yet- A. Pascoe will go to P and R Electrical to purchase.
7. Port Lincoln Executive catering No further developments.
8. Junior E.P. Coaching with Nick McCormack and Jan Douglas will now be from 1 to 4.30pm on Anzac Day.
9. Warren Rosman – carpet cleaning and sponsorship Secretary has passed on to him that he should invoice the club for the cleaning and we will invoice him for sponsorship.
10. Brad Richards secretary still needs to write letter of thanks.
11. Accounting/POS see Treasurer's report.
12. Ray White Proposal secretary contacted Andrew Goodwin to let him know this was not approved.
13. Inside page of programme Greenside Bistro now appears at top of page with North Shore Catering and Jeremy Hartwich's phone number. Jeremy informed secretary today that they now have a different number for bookings. This has been sent to Kent Coleman for inclusion on web page. Our answering machine message has been changed to include this, the sign on the bar re booking details has been changed and it will be in this week's secretary's update.
14. R.V. Park R. Nourse reported progress to date at the Annual General Meeting and details are recorded in the minutes of that meeting.
15. Plates in the kitchen C. Cocks has counted these and found there are 20 fewer large white plates than before Port Lincoln Executive Catering took over and is wondering if they went to Justine Carey with the other plates they hired from her.
16. Ball washers Andy Blacker will get prices for these and bring back to committee.

CORRESPONDENCE IN As tabled

CORRESPONDENCE OUT As tabled.

Secretary to send a sympathy card to Brad Bobrige following the death of his father.

PRESIDENT'S REPORT None presented.

SECRETARY'S REPORT As tabled

Fixing of men's toilet in clubhouse to be followed up.

TREASURER'S REPORT

There is an issue with new EFTPOS machines which were recently installed and supposed to be better than earlier ones. Initially it was thought they weren't working because internet was down- not the case. E. Pierik is meeting with someone here tomorrow to fix the problem. If it can't be will try to get a portable one for Saturday when members likely to want to pay membership fees. Also needed for bar when Bistro running. New desk and computer are in the office for Treasurer, power point and cables for networking have been installed. UPS for Point Of Sale are ordered. Part of the problem with EFTPOS could be flickering power. Pricap will be here for 2 days in May (no dates yet) to set up Point Of Sale.

There is \$16,598.96 in term deposit account, \$5,017.88 in Depreciation account, \$10,297.51 in High Interest account and \$15, 950.30 in Trading account.

MATCH COMMITTEE REPORT None presented

SPONSORSHIP COORDINATOR'S REPORT None presented

GOLF AND SEAFOOD WEEK COMMITTEE REPORT None presented

GENERAL BUSINESS

1. Report from Irrigation Sub-committee R. Nourse believes we will need about 2 hours on this at the next meeting.

2. Building Fire Safety Report from District Council of Lower E.P. A. Pascoe read out aspects needing attention including having external doors which open easily by pushing down on a lever. Jamie Taylor will be approached re these. Also included was an extinguisher suitable for fires involving electricity for near office area- resolved to purchase one. The Club needs to let the Council know within 60 days of receiving the report the measures we will undertake and when they will be undertaken to rectify issues.

3. Vice President several people who have been on Committee in recent years were mentioned and to be approached. General feeling was it would be helpful if V.P. had some knowledge of how committee operates.

4. Minutes of the Annual general Meeting

Moved: D. Sykes Seconded: J. Verhees 'Minutes of Annual General Meeting be accepted'. Carried.

Business Arising

a. Discrepancies in Audited report Since the meeting P. Jukes learnt that the discrepancies mentioned at the AGM relating to water payments and those received from Complete Personnel were due to GST being excluded from figures. (all figures shown in the report exclude GST).

b. House Chairperson and Ladies Captain The Club's Constitution states that one person can only hold two positions with the approval of Management Committee. Moved: J. Verhees Seconded: D. Sykes 'Carolyn Cocks be House Chairperson and Ladies Captain'. Carried. It will now be up to the ladies of the Club to decide who will represent the Ladies Captain at Management meetings.

c. Key Signatories Now need to get form filled in by all signatories and submit this to E.P. Locksmiths.

d. Security Concerns re R.V. Park will be taken into account during the process of determining whether or not this will go ahead.

e. Confusion re methods of payment for membership fees etc. Secretary's update has directed members to the second page of invoices for details and secretary has been going from table to table in the clubhouse to let members know this is where to find all the options for payment.

5. Quote for upholstery of cart seats Jimmy Kassiotis of Eyre Upholsterers has told Gary Spencer it will cost about \$150 per seat and suggested they could do two free as sponsorship. Because sponsors are already in the programme for tee blocks, weekly sponsors etc. discussed possibility of suggesting sand buckets which we need anyway. Secretary to approach Jimmy re this and to let him know Eyre Upholsterers would need to invoice us for covering seats of 4 carts and then we to invoice them for sponsorship so there is clear record of funds in and out.

6. Candy Rowett, setting up of Chart of Accounts with Quickbooks and deciding when Ann Paul will no longer work on the books The Club already has Quickbooks with the code arriving today. Roger Nourse, Andy Blacker, Paula Jukes and Elaine Pierik have met to work out Chart of Accounts. Roger and Elaine meeting with Candy Rowett this Friday to set up. Resolved that Ann Paul will do no further entering after March 31st. A. Pascoe to organise a card to say thank you to her and to deliver roses from Deb Sykes' with it.

Some concern expressed that the committee as a whole has not seen the Chart of Accounts worked out by the above group and which concentrated on course matters. E. Pierik to e-mail to committee members what was come up with.

7. TAFE group practising pouring of beer on Tuesday April 4th. Committee approved this happening. Secretary to check whether they will buy the keg or do we and they pay us.

8. Play on day of AGM Views expressed that shot gun start does not mean more members stay for the meeting and some who do not play come for the meeting anyway. Moved: J. Verhees Seconded: E. Pierik 'Allow play at usual Saturday playing times on the day of the AGM'. Carried.

9. Food provided for players Wed., Thurs., and Sat. At this stage North Shore Catering are providing food on Weds. and the club on the Thurs. and Sat. If this continues C. Cocks suggested we might look at members ordering sandwiches in advance for Sats. and have a roster for making them.

MEETING CLOSED 9pm

NEXT MEETING MONDAY 10TH APRIL AT 7.30PM IN THE CLUBROOMS.