

## PORT LINCOLN GOLF CLUB MANAGEMENT COMMITTEE MINUTES 10-7-17

**PRESENT:** Andrew Pascoe, Jason Verhees, Elaine Pierik, Carolyn Cocks, Heather Darley, Andy Blacker (for Course Matters), Liz Weatherspoon.

**APOLOGIES:** Deb Sykes

**COURSE MATTERS** Course Superintendent's report tabled

1. Finders Highway and dam Charged \$1250 for dam survey which was less than anticipated. MLEI will let us know when final design is completed.
  2. Toro quotes through Eyre Landscapes have been very competitive. Still waiting for a quote from Reece.
  3. Volunteers required for installation of initial irrigation materials Andy will supply a blurb re volunteers required for secretary to include in weekly update.
  4. Nathan is enrolled in certificate III course at a cost of \$2,550 (\$2,000 for trainer to come over + \$550 for course) over 18 months to 2 years. Course should start soon.
  5. Trees in the way of dam Andy has talked to D.K. Quarries- at \$75/hour would cost about \$1500 for 8 hours (they would freight machine up and back for nothing). Moved: E. Pierik Seconded: H. Darley 'The Club proceed with having these trees removed by D.K. Quarries'. Carried
- Andy was thanked for his input to the meeting.

### MINUTES OF THE PREVIOUS MEETING

Moved: L. Weatherspoon Seconded: J. Verhees Carried

Since the last meeting the following matters were decided by e-mails sent to Committee members

- a. Formal valuation required by Bendigo Bank before considering a loan to the Club –there were 6 replies all of whom were in favour. (Note: the cost of valuation was \$1,350 instead of the \$6,000-\$8,000 we thought it may be. And we will also be able to get a copy of the valuation).
- b. Advice from Western Collections recommending Civil Action to collect fees from Executive Catering. There were 6 replies all of whom were in favour of proceeding.
- c. Offer made by Amanda Haynes as forwarded to Steve Symons through Western Collections – there were 7 replied all in favour.
- d. Social membership members were in favour of including birthday letter with \$10 discount from Bistro meal and pro-rata until the end of March to bring membership year into line with other categories.

### BUSINESS ARISING

1. Fire access door to Buggy shed 4 See Course Superintendent's report.
2. Extension to Buggy shed 4 10 of the 12 spaces have been taken- i.e. \$13,000 paid in. (Note that Brian Modystack has sold his lease in Buggy Shed 3, bay 3 to Tony Dragun.)
3. Aussie Aluminium Sponsorship Paula Jukes has had trouble in contacting Anna Papazoglov to find what they would contribute to.
4. Whirlbird fan in bar storeroom still to be done.
5. Plates in kitchen nothing further.
6. Ball washer prices not yet.
7. Building Fire Safety Report from District Council of Lower E.P. Need to reply about what we are doing to address issues raised in the report.
8. Honour Boards Would be good if these could be up to date by Golf and Seafood week. Andrew Pascoe will give a price to increase length of board needing it.
9. Shortcut instructions for Slice Andy has been asked about this with no definitive answer. Elaine Pierik will chase up.
10. Web page Tate Secker will take this on once football season is finished.
11. Stuff for walls at function end left until later meeting.
12. Cruise ships nothing further at this stage.
13. Taylor Made fitting day is now Sunday August 13<sup>th</sup>.
14. Stubby holders and glasses quotes needed.
15. Golf Clubs for hire Roger Nourse spoke to a sports store on Sunshine Coast – would entertain us making an offer for hard to move change-over sets. Decided to approach Drummond Golf re whether they have a similar arrangement.

16. Members and Visitors bar prices and instructions re FOBs E. Peirik will contact Grand Tasman Hotel re bar prices and there will be a Finance meeting on Thursday 17<sup>th</sup> July at 5.30pm in the clubhouse.

**CORRESPONDENCE IN** As tabled

1. Steve Symons re Western Collections which was forwarded to Management members.
2. Noel Jenkins re extending shed leases which run out in 2019. Secretary to acknowledge receipt.
3. Andrew Pascoe quote for solar system provided by Eyre refrigeration and Electrical.
4. Wirrina Cove GC re Reciprocal Rights. Committee approved half green fees as they suggested. Secretary to reply.
5. Andy Blacker Course Superintendent's report.
6. Matthew Flinders Home thank you for allowing 100 year old resident to use golf cart.
7. Matt Chenoweth Employsure proposal which was forwarded to Management members.
8. Golf Australia re community impact of golf- resolved to complete information and forward it
9. Deb Sykes apology for meeting.
10. Elaine Pierik April, May, June Transaction lists by Supplier.
11. Golf SA October is Golf Month.
12. Replies from Committee members re Social Membership, Western Collections, and formal valuation for Bendigo Bank.
13. Heather & Jeff Darley and Chris Brooks and other G&S committee members re G&S flyer and entry form.

**CORRESPONDENCE OUT** As tabled

1. Gary and Karen Spencer re Honorary M/ship.
2. Committee members re formal evaluation, Western Collections, Social Membership.
3. Golf SA, Kent Coleman, members, last year's visitors flyer, entry form for Golf and Seafood Week
4. Members birthday letters, secretary's updates.
5. Committee members minutes of last meeting, agenda and reports for this meeting.

**PRESIDENT'S REPORT** None tabled

**SECRETARY'S REPORT** As tabled

1. Flyer and entry form Golf and Seafood Week have rung Kent Coleman. He has both, has been having trouble with legs and sitting at computer- he will get them on to web page as soon as he can.
2. Golf days booked Secretary to let Tasman Football Club- \$10 for 9 holes and Viterra \$15 for 18 holes.

**TREASURER'S REPORT** Expenses by Supplier Summary and Transaction list by Supplier for April 2017, Expenses by Supplier Summary for May 2017 and Transaction list by Supplier for June 2017 tabled. Currently there is \$17,038.17 in Term Deposit account, \$8,542.650 in Depreciation account, \$15,424.78 in High Interest account and \$29,991.42 in Trading account. (\$3,000 was put across into Depreciation account).

There is approximately \$20,000 to go out in GST, Super and Payee payments.

Wages and group Certificates have been given out.

There have been problems with the EFTPOS machine at the function end – is supposed to be replaced Wednesday this week.

Treasurer suggested that internet is needed in shed for Course Superintendent (will be needed for computers when watering system is in place.) Quote form Aussie Broadband is \$60/month. Would have to apply to NBN for another point.

Moved: E. Pierik Seconded: C. Cocks 'This be proceeded with'. Carried.

President asked about reports on income for each month. Treasurer has been making sure employee details to end of financial year were dealt with and still has some entering for first 3 months of the year to catch up so that reports can be accurate.

Tag and testing of electrical equipment needs to occur.

**MATCH COMMITTEE REPORT**

Elaine Pierik won the Laurel Wreath final defeating Ellie Hyde 1 up.

**HOUSE COMMITTEE REPORT** None presented

**SPONSORSHIP COORDINATOR'S REPORT** None presented

**GOLF AND SEAFOOD WEEK REPORT** minutes of meeting tabled

## GENERAL BUSINESS

1. Kitchen lease President and House Chair have inspected kitchen which looks good. Filters to be cleaned. Payments are being made regularly. Hot water and cool room are using a lot of power (water is now only on day tariff on days when Bistro used). Jeremy has been told that Club will need to monitor power use (they now have a small chest freezer in the kitchen as well) and that lease fee may need to be adjusted in the future. Carpet in the Function room has been cleaned.  
Moved: L. Weatherspoon Seconded: H. Darley 'The lease be extended for a further 3 months and then reviewed in view of electricity'. Carried.  
The issue of tagging and testing of electrical items in the kitchen is to be discussed with Jeremy.
2. Financing irrigation upgrade Phil Channon at Bendigo Bank has approached a firm re line of credit and seems to think they will come at it. (Valuation was \$1,650,000). R. Nourse will look into Federal Government Grants for Stronger Communities. He will also investigate Debentures.
3. Entrance to Club A. Pascoe will contact Kym Clarke. There are implications for the use of Nathan Jones' time with other things he will be expected to do.
4. Employsure Proposal After much discussion decided not to take this on. However, R. Nourse will review Andy Blacker's contract and redraft it to make sure it is adequate and will include CPI. Contracts for Nathan Jones and 3 Casual bar staff will also be reviewed. R. Nourse has Business SA HR Package. Was pointed out by A. Pascoe that MSDS are now SDS.
5. Solar System Quote Some questions to be answered- if we had solar panels would the meter stop running on a sunny day? What would be the cost savings? R. Nourse will chase another source.
6. Scores not in Golfink from Saturday by Sunday will be looked into.
7. Rotation of stock some soft drinks which are out of stock can only be so because of lack of proper stock rotation.

**MEETING CLOSED** 9.30pm

**NEXT MEEETING** Monday August 14<sup>th</sup> at 7.30pm in the clubrooms.